

**THE UNITED REPUBLIC OF TANZANIA**



**Prime Minister's Office  
Labour, Youth, Employment and Persons with Disability**

**PUBLIC NOTICE**

**INVITATION FOR APPLICATIONS TO PARTICIPATE IN THE INTERNSHIP  
TRAINING PROGRAMME**

1. The Prime Minister's Office - Labour, Youth, Employment and Persons with Disability in collaboration with its stakeholders is implementing a Five-Year Skills Development Programme (2015/16 – 2020/21) which is geared to enhance employability skills of the Labour Force. Internship training is among the key components of the Programme that aims to enable graduates to link acquired skills in colleges/schools with the requirements of the industry and hence increase their chance to be absorbed in the labour market.
2. Employers from various economic sectors have shown interest to collaborate with the government in implementing the Internship Training Programme for the year 2017/18 by offering internship opportunities in their organizations.
3. We therefore invite interested graduates to apply for internship training that will last between six months and one year in the positions detailed in the attached table. Applicants should be fresh graduates who completed studies within two years. Our office will meet some basic costs to enable interns to participate effectively in the programme.
4. Interested graduates are encouraged to send applications accompanied by relevant certificates to the **Permanent Secretary, Prime Minister's Office, Labour, Youth, Employment and Persons with Disability, LAPF House, Uhindini Street, Makole Road, P. O. BOX 2890, Dodoma.** ; or **Email: ps@kazi.go.tz** by 30<sup>th</sup> October, 2017.

**Issued by  
Permanent Secretary**

**24/10/2017**

OCCUPATION	NUMBER OF INTERNS	EDUCATION LEVEL	DURATION OF TRAINING IN MONTHS	REGION TO BE PLACED
Project Administrator/Coordinator	5	Bachelor Degree in Project Planning or Project Management	12	Mtwara, Lindi, Iringa, Kigoma
Human Resource Officer	4	Advanced Diploma/ Bachelor Degree in Human Resource or Public Administration	9 to 12	Dar Es Salaam
Civil Engineer (Designs and drawings prep. Auto CAD expert)	1	Bachelor of Science in Civil Engineering	12	Dar Es Salaam
Civil Engineer (field supervision)	2	Bachelor of Science in Civil Engineering	12	Dar Es Salaam
Engineering Geologist (Ground Investigations & interpretation)	1	Bachelor of Science in Geology Engineering	12	Dar Es Salaam
Bank Officers	14	Diploma or Bachelor Degree in Banking and finance or Bachelor Degree in Banking	9 to 12	Dar Es Salaam,
Accountant	9	Bachelor Degree in Accountancy or Banking	3 to 12	Dar Es Salaam, Moshi
Financial inclusion and Grants offer	1	Bachelor degree in Banking or Finance	12	Dar Es Salaam
Electrical and Instrumental, Mechanical, Technical Engineering	7	Diploma in Mechanical Engineering	6	Dar Es Salaam
Health, safety and environment	1	Diploma/Degree in health, safety and environment	6	Dar Es Salaam
Finance and Accounting	1	Bachelor Degree in Accountancy or Finance	6	Dar Es Salaam
Supply Chain	1	Bachelor Degree in Accountancy	6	Dar Es Salaam
Forest Officer	4	Bachelor Degree in Forestry	12	Morogoro
Accounts Assistant	2	A TEC II Certificate or Foundation level (NBAA/NABE III)	6	Morogoro
Assistant Procurement Officer	1	Diploma in Procurement	6	Morogoro
Electrical Engineer	6	Bachelor of Science in Electrical Engineering	12	Arusha, Dar Es Salaam, Mbeya &

				Mwanza
Food Science	1	Bachelor Degree in Food Science	12	Dar Es Salaam
Chemical Processing Engineer	2	Bachelor of Science in Chemical Processing Engineering	12	Arusha, Mbeya
Mechanical Engineer	6	Bachelor of Science in Mechanical Engineering	8	Pwani(Kibaha), Mwanza
Primary School Teachers	5	Diploma in Education	12	Pwani(Kibaha)
Secondary School Teachers	5	Bachelor Degree in Education (Science or Arts)	12	Pwani(Kibaha)
Administrative officer	3	Bachelor Degree in Administration, Public Administration, Business Administration or Human Resource Management	3 to 4	Dar Es Salaam, Moshi
Sales and Marketing officer	1	Diploma or Degree in Marketing or Sales	4	Dar Es Salaam
Political Science and International Relations Officer	2	Bachelor Degree in Political Science and International Relations	12	Dar Es Salaam
Business Administrator	2	Bachelor Degree in Business Administration	12	Dar Es Salaam
Trade Officer	1	Bachelor Degree in Marketing	6 to 12	Morogoro
Agronomist	1	Bachelor Degree in Agriculture	6 to 12	Morogoro
Cooperative Development Specialist	1	Bachelor Degree in Agribusiness or Agricultural Economics	12	Morogoro
Finance Officer	4	Bachelor Degree in Finance	9	Dar Es Salaam
Legal Officer	2	Bachelor Degree in Laws	9	Dar Es Salaam
Economist	2	Bachelor Degree in Economics	9	Dar Es Salaam
Information Technologist	4	Bachelor Degree in Information Technology	6 to 12	Dar Es Salaam, Morogoro
Bank Tellers	10	Bachelor Degree in Banking and Finance	12	Dar Es Salaam
Registry Assistant	2	Bachelor Degree or Diploma in Records Management	6	Moshi
ICT officer	2	Bachelor Degree in Computer Science/ICT	6	Moshi
Business Development Officer	6	Bachelor in Business Administration Specialized in Marketing, Finance, Entrepreneurship	6	Moshi

Assistant Credit Officer	6	Bachelor Degree in Finance, Banking or Accountancy	6	Moshi
Tutorial Assistant	3	Bachelor Degree with GPA not less than 3.5 in Tour Guiding, Wildlife management, Travel and Tourism, Tourism Management or related courses; a certificate on IATA is an added advantage.	12	Dar es salaam and Arusha